



The Faculty of Social Administration, Thammasat University Announcement
Subject: Recruitment Extension for the Position of Permanent Lecturer
Round 2/2020

Following the announcement of the Faculty of Social Administration, Thammasat University on Recruitment for the Position of Permanent Lecturer, the Faculty of Social Administration has decided to extend the recruitment period until 30 November 2020 with the following details.

1. Required Position

- 1.1 A position of Permanent Lecturer for the Social Policy and Development programme (international programme), Department of Social Policy, Social Development, and Community Development.

2. Conditions:

- 2.1 The selected applicant will be approved by the Executive Board of the university.
- 2.2 The selected applicant will be able to work at the Tha Prachan, Rangsit, and Lampang campus if assigned. The applicant will show his or her consent in the document provided after passing the selection process.
- 2.3 The selected applicant will be able to work on other programmes of the faculty as assigned.

3. Qualifications:

3.1 Qualifications

3.1.1 The applicant has a relevant doctoral degree in Social Policy, Social Development, Community Development or in a relevant field, or is in the last year of a PhD programme from the institute accredited by the Office of the Civil Service Commission or in the list of the Office of the Civil Service Commission for Universities.

Please check the list of accredited institutes from the following link.

<http://e-accreditation.ocsc.go.th/acc/search/internew/maininter.html>

3.1.2 The applicant shall have experience of working, teaching or researching in social development, community development, public policy and international development. Employment certificate may be required as evidence.

3.1.3 The applicant shall undertake a doctoral dissertation or research or write academic papers on social development, community development, public policy and international development within 5 years before the date of application submission. Applicants who have published their work in an academic journal registered in TCI or SCOPUS database are desirable.

3.1.4 Applicants who hold an academic title such as “Assistant Professor”, “Associate Professor”, or “Professor” are exempted from the qualification numbers 3.1.1 and 3.1.2. The appointment process of an applicant’s academic title should adhere to the standards in Thammasat university regulations on “Principles and Criteria to Appoint an Academic Title to Permanent Lecturers” or “Announcement of the Office of the Civil Service Commission for Universities on the Appointment of an Academic Title to Permanent Lecturers.”

3.1.5 Applicant shall have one of the following English test scores. The test score must be valid from a test taken within 3 years before the date of application submission.

Test	Score
(1) TOEFL	
- Paper Based (out of 667)	550
- Computer Based (out of 300)	213
- Internet Based (out of 120)	79
(2) IELTS (out of 9)	6.5
(3) TU – GET (out of 1,000)	550
(4) CU – TEP (out of 120)	75

For applicants who do not meet the above English test criteria, if the faculty considers that the candidate has potential to pass the test, the faculty may propose the exemption to the university under the condition that the selected applicant will provide the required English test score within two years from the commencement of employment.

Applicants who fall into one of the following criteria will be exempted from the submission of the English test score.

1. Applicants who have graduated from an international programme or a programme taught entirely in English, which is acknowledged by the Office of the Civil Service Commission or is in the list of the Office of the Civil Service Commission for Universities.
2. Foreign applicants shall have a very good command of English in all skills.

4. Application

4.1 Applicants may download the application form from the website <http://www.socadmin.tu.ac.th> and submit the application form and all required documents by two means:

- Submit the completed application form and all required documents in person at the Office of the Secretary, 2nd Floor, Faculty of Social Administration building, Thammasat University (Rangsit Campus) from now until 30 November 2020 from 08.30 AM to 0.30 PM (except weekends and official holidays).
- Submit the completed application form and all required documents by post to:
General Administration Unit (Job Application)
Faculty of Social Administration, Thammasat University
99, Moo 18, Phahonyothin Road,
Klong Neung sub-district, Klong Luang district,
Prathumthani province 12121

The application form and all required documents must reach the faculty by 30 November 2020.

For further information, please contact Ms. Jutatip Bunchop by phone at 02-696-5502.

4.2 Required Documents

- 4.2.1 A fully completed application form
- 4.2.2 A copy of bachelor's degree, master's degree, and/or doctoral degree with transcripts. Original documents will be verified.
Non-Thai and English documents are needed to be translated either in Thai or in English.
- 4.2.3 An English test score certificate as indicated in Section 3.2.5
- 4.2.4 A copy of passport
- 4.2.5 A copy of name or surname change certificate (if any)
- 4.2.6 One official photo, one- or two-inch square without hat and sunglasses taken less than a year ago
- 4.2.7 A medical examination certificate issued within 6 months for the following diseases/symptoms
 - (1) Tuberculosis
 - (2) Severe elephantiasis
 - (3) Drug addiction
 - (4) Alcoholism
 - (5) Chronic renal failure
 - (6) Dementia
 - (7) Severe mental disorder
 - (8) Pestilence or chronic diseases that obstacles daily work

4.2.8 Three recommendation letters from persons who know the applicant well, excluding letters from applicant's father, mother, husband, wife or siblings. One of the referees needs to be (a) graduated civil servant or permanent employee of a government unit or a state-enterprise, (b) a policeman or soldier who ranks at least captain position or (c) dissertation supervisor or committee, director, or dean. The addresses and telephone contact details of the referees are required.

4.2.9 A certificate of work experience and/or a list of related experiences or outstanding expertise (if any)

4.2.10 A copy of PhD and MA dissertation, and academic and research paper

Please note:

Academic works stated in section 4.2.10 will be returned to the applicant after the selection process finishes.

5. Selection Process

- 5.1 Written examination
- 5.2 Psychological and EQ test
- 5.3 Interview
- 5.4 Teaching test

6. Process Timeline

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| 6.1 Application period | Now – 30 November 2020 |
| 6.2 Announcement of eligible candidates | 8 December 2020 |
| 6.3 Announcement of written examination date, delivery of a topic for teaching test, and psychological and EQ test | 15 December 2020 |
| 6.4 Submission date of teaching documents | 28 December 2020 |
| 6.5 Announcement of a list of eligible candidates for teaching test and interview | 4 January 2021 |
| 6.6 Announcement of teaching test and interview date | 12 January 2021 |
| 6.7 First round announcement of the selected candidate. | 15 January 2021 |

Please note:

- Psychological and EQ test fee costs 500 baht.
- In the case of unforeseen circumstances, the announcement of the teaching test date, interview date, and selected candidates shall be postponed

7. Announcement of a Successful Candidate

The faculty will post the result at the Faculty of Social Administration and on the faculty website <http://www.socadmin.tu.ac.th/> by ranking applicants according to scores received. The university Executive Board will make the final decision. If the selected candidate proposed by the faculty is not approved by the university Executive Board, the faculty will propose the applicant listed in the second rank to the university.

For further information, please contact Ms. Jutatip Bunchop by phone at 02-696-5502.

Announced on 15 October 2020

Rapeepan Kumhom

(Professor Rapeepan Kumhom)
Dean of Faculty of Social Administration